Introducing ONLYOFFICE Forms
for paperwork automation and smart collaboration

Speaker:
Alex Miheev, Head of Professional Services
What is ONLYOFFICE Docs

01

Editors for
- text documents,
- spreadsheets,
- presentations ...
- and forms
What is ONLYOFFICE Docs

OOXML as a core format
What is ONLYOFFICE Docs

03

- Web
- Desktop
- Mobile
What is ONLYOFFICE Docs

04

- **Node.js** for server-side code
- **JavaScript SDK** for client-side interaction

```javascript
const express = require('express');
const path = require('path');
const app = express();

app.use(express.static('files'));
app.get('/', (req, res) => {
    res.sendFile(path.join(__dirname + '/index.html'))
});
app.listen(3000 , () => console.log('Example app listening on port ' + port));
```
What is ONLYOFFICE Docs

Integrated in more than 30 well-known platforms
Embedded in more than 200 web services
What is ONLYOFFICE Docs

Available as DEB, RPM, Docker, Snap, UCS, Cloudron, AMI, Kubernetes, etc.
What is ONLYOFFICE Docs

Source code on GitHub under AGPL v.3
ONLYOFFICE Docs 7.0: What’s new

Functionality

- Ready-to-fill-out online document forms
- Query tables
- Data import for Mail Merge from local files and URLs
- Hyperlink autocorrection
- Support for animations and new Transitions tab
- Saving slides as PNG and JPG images
- Jitsi plugin for making audio and video calls in the editors
Collaboration

- Collaborators’ cursor display and Version History in spreadsheets
- Comment sorting
- Two display options for Track Changes: balloons or tooltips
Security

- Password protection for workbooks and separate sheets
ONLYOFFICE Docs 7.0: What’s new

Usability and accessibility

- Dark canvas
- New keyboard shortcuts
- Up to 500% scaling
What is ONLYOFFICE Docs

Features released in open-source

- Document comparison
- Inserting Content Controls
- Sheet Views
ONLYOFFICE

Office Content Controls + Adobe Forms + Online + Open-source code = OFORMs
**OFORMs. Why**

ONLYOFFICE FORMs are **Online FORMs**

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**Application Form University of Cambridge.docx**

**SECTION A: All questions must be completed**

<table>
<thead>
<tr>
<th>A(1) Personal details</th>
<th>Name (this should be your legal name)</th>
<th>Name (previous)</th>
<th>If you used a different name during previous study at Cambridge, please include it here.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last (family)</td>
<td>Please enter a last name</td>
<td>Last (family)</td>
<td>Last name</td>
</tr>
<tr>
<td>First</td>
<td>Please enter a First name</td>
<td>First</td>
<td>First</td>
</tr>
</tbody>
</table>

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**UNIVERSITY OF CAMBRIDGE**

Institute of Continuing Education

**Application Form**

**Postgraduate Certificate**

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**Text Field**

- **Key**
- **Placeholder**
- **Tip**
  
  Please enter a Telephone

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- **Fixed size field**
- **AutoFit**
- **Multiline field**
- **Characters limit**
  12
- **Comb of characters**
  
  Cell width: 0.78 cm
CEO and Founder:

Lev Bannov

“The core idea is to allow users to significantly reduce the time they spend on creating standard documents and optimize the process of electronic document management.”
Possible scenarios

- Sales agreement
- NDA (Non-Disclosure Agreement)
- SLA (Service Level Agreement)
- Contributor License Agreement
- Job proposal
- Last Will and Testament
- Website development contract
- and more...
OFORMs. Where

- Web
- Desktop
- Mobile
OFORMs. Overview

Where:
Work on oforms within ONLYOFFICE Workspace
**OFORMs. Overview**

**Where:**
Work on oforms within
**ONLYOFFICE Workspace**
or
the platform you use with integrated **ONLYOFFICE Docs**
ONLYOFFICE Forms in integrations:
Nextcloud connector v.7.3
ONLYOFFICE Forms in integrations: ownCloud connector v.7.3.1
ONLYOFFICE Forms in integrations:
Alfresco connector v.5.0.1
ONLYOFFICE Forms in integrations:
Confluence connector v.3.1
ONLYOFFICE Forms in integrations:
Liferay connector v.2.1
ONLYOFFICE Forms in integrations:
Plone connector v.2.1

SALES AGREEMENT

This Sales Agreement (this "Agreement") is entered into as of the this Enter the date Day of Enter the month, 2021, by and among between:

Seller(s): Enter full name Seller, located at Enter the address (collectively "Seller") and
Buyer(s): Enter full name Buyer, located at Enter the address (collectively "Buyer").

[Document content continues...]

See more details in the image below.
ONLYOFFICE Forms in integrations:
HumHub connector v.2.3.0

LICENSE AGREEMENT

This agreement is intended to be legally binding. By installing or using software you indicate the following:

- You acknowledge that you have read all of the terms and conditions of this agreement, understand them, and agree to be legally bound by them, and
- You fully accept the terms of this agreement without any exceptions.

Definitions

**Name of software 1** - Name of software 1 means open-source office server software provided by Company, its object code, binary codes, compiled object code as well as any related documentation. The source codes of Name of software are published at website under license number license and can be modified at any time without prior notice.

**Name of software 2** (Name of software 2) means an advanced version of Name of software (Name of software 1) for professional functions of document editing in accordance with the description on the official website website.
ONLYOFFICE Forms in integrations:
Nuxeo connector v.1.1.0
SALES AGREEMENT

This Sales Agreement (this “Agreement”) is entered into as of the this [Enter the date] Day of [Enter the month], 2021, by and among/between:

Seller(s): [Enter full name] Seller, located at [Enter the address] (collectively “Seller”) and

Buyer(s): [Enter full name] Buyer, located at [Enter the address] (collectively “Buyer”).

Each Seller and Buyer may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

1. Sale of Goods. Seller agrees to sell, and Buyer agrees to purchase the following items in the following quantities and at the prices (the “Goods”):

Other Details: [Other Details]

2. Purchase Price. Buyer will pay to Seller for the Goods and for all obligations specified in this Agreement.

Other Details: [Other Details]
LEASE (Rental) AGREEMENT

THIS AGREEMENT made this Enter the date Day of Enter the month, 2021, by and between name landlord, herein called “Landlord,” and Enter full name Tenant and Enter full name Tenant, herein called “Tenant.” Landlord hereby agrees to rent to Tenant the dwelling located at Enter the address of the property under the following terms and conditions.

1. FIXED-TERM AGREEMENT (LEASE):
Tenants agree to lease this dwelling for a fixed term Lease term, beginning Enter start date and ending Enter the end date. Upon expiration, this Agreement shall become a month-to-month agreement AUTOMATICALLY, UNLESS either Tenants or Owners notify the other party in writing at least 30 days prior to expiration that they do not wish this Agreement to continue on any basis.

2. RENT:
Tenant agrees to pay Landlord as base rent the sum of $base rent the per month per month, due and payable monthly in advance on the 1st day of each month during the term of this agreement. The first month’s rent is required to be submitted on or before move-in.
Vehicle Rental Agreement

This Vehicle Rental Agreement (hereinafter referred to as the “Agreement”) is entered into as of [Please enter full name] by and between [Please enter full name], with a mailing address of [Enter your residence address] (hereinafter referred to as the “Owner”) and [Please enter full name], with a mailing address of [Enter your residence address] (hereinafter referred to as the “Renter”), collectively referred to as the “Parties,” both of whom agree to be bound by this Agreement.

1. Vehicle Being Rented. The Owner agrees to rent the following vehicle to the Renter:

<table>
<thead>
<tr>
<th>Make</th>
<th>Body</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model</td>
<td>VIN</td>
<td></td>
</tr>
<tr>
<td>Model</td>
<td>VIN</td>
<td></td>
</tr>
</tbody>
</table>

Additional information
OFORMs. **Overview**

**Where:**
- Work on oforms within **ONLYOFFICE Workspace**
- or the platform you use with integrated **ONLYOFFICE Docs**
- or bring the oform editing to your customers within your **own platform** under your brand
OFORMs. Overview

Where:

Create oforms locally on Windows, Linux, macOS with ONLYOFFICE Desktop Editors
OFORMs. Overview

Where:
Create oforms locally on Windows, Linux, macOS with ONLYOFFICE Desktop Editors & Fill oforms out on your Android or iOS devices with ONLYOFFICE Documents
OFORMs. Main functionality

- Various form fields
- Extended field properties
- Real-time collaboration
- Sharing and online filling in
- Exporting to PDF
OFORMs. **Form fields**

- Text area

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**Personal details**

- Last name: Rayan
- First name: Elizabeth
- Title (Mr/Mrs/Miss/Dr): Choose a title
- Date of birth: DD MM YYYY
OFORMs. Form fields

- Text area
- Combo box
OFORMs. Form fields

- Text area
- Combo box
- Drop-down list
OFORMs. Form fields

- Text area
- Combo box
- Drop-down list
- Check box
OFORMs. Form fields

- Text area
- Combo box
- Drop-down list
- Check box
- Radio button
OFORMs. Form fields

- Text area
- Combo box
- Drop-down list
- Check box
- Radio button
- Image
OFORMs. **Extended field properties**

- Adjusting border/background colors
- Changing highlighting colors
- Moving and rotating form fields
- Adding tips and placeholders
- Adjusting the field position
- Marking a form field as required
- Grouping fields to fill out simultaneously
- Locking any form field
OFORMs. **Text field properties**

- Allowing multiline entry
- Specifying characters limit
- Automatically resizing fields to fit the text
- Applying the comb of characters
OFORMs. **Real-time collaboration**

- Two co-editing modes
- Commenting & mentions
- Reviewing & version history
- Chat, Telegram & Jitsi
OFORMs. **Sharing and filling in**

![Sharing Settings for Form](image)

- **External link access**: Share via the link or embed
- **Add Users** + **Add Groups**
- **Owner**: Elizabeth Rayan
- **Form Filling**: Heather Butler
- **Access Levels**:
  - Full Access
  - Form Filling
  - Read only
  - Deny Access
OFORMs. Exporting to PDF
OFORMs vs Adobe Forms

- Online, desktop, mobile
- Free & open source
- Formatting text & inserting different objects
- Adjusting field size & position
- Real-time collaboration
- Signing field groups & entire form
- Customizing recipient roles
- Encrypting data fields & entire form
OFORMs vs MS Office Content Controls

- Online, desktop, mobile
- Free & open source
- Flexible field properties
- Real-time collaboration
- Signing field groups & entire form
- Enabling recipient roles
- Encrypting data fields & entire form
OFORMs vs Google Forms

UNIVERSITY LOGO

Personal details

<table>
<thead>
<tr>
<th>Name (this should be your legal name)</th>
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</tr>
<tr>
<td>First name</td>
<td>First name</td>
</tr>
<tr>
<td>Title (Mr/Mrs/Miss/Dr)</td>
<td>Title (Mr/Mrs/Miss/Dr)</td>
</tr>
<tr>
<td>Date of birth</td>
<td>Date of birth</td>
</tr>
<tr>
<td>Country of birth</td>
<td></td>
</tr>
<tr>
<td>Sex</td>
<td></td>
</tr>
</tbody>
</table>

Welcome! We have some exciting speakers scheduled to speak at this event and some amazing workshops planned for you. If you would like to attend our event, please complete the form below.

First Name *
Short answer text

Last Name *
Short answer text

Email *
Short answer text
ONLYOFFICE Forms: docxf vs oform

**Personal details**

- **Name (this should be your legal name):**
  - Last name: Rayan
  - First name: Elizabeth
  - Title (Mr/Mrs/Miss/Dr): Miss

- **Name (previous):**
  - Last name: Rayan
  - First name: Elizabeth
  - Title (Mr/Mrs/Miss/Dr): Miss

- **Date of birth:**
  - Day: 1
  - Month: 1
  - Year: 1

- **Country of birth:** Canada

- **Sex:** Male

**Contact Information**

- **Mailing address:** Enter a number / street
- **Home (permanent) Address:** Enter a number / street
ONLYOFFICE Forms. **Getting started**

1. Create a form template in .docxf format
   - from blank
   - from an existing docx document

or

Download a form template from the **library**
ONLYOFFICE Forms. Getting started

1. Create a form template in .docxf format
2. Add form fields
1. Create a form template in .docxf format

2. Add form fields

3. Change form field properties
ONLYOFFICE Forms. Getting started

1. Create a form template in .docxf format
2. Add form fields
3. Change form field properties
4. Preview and save it as oform
ONLYOFFICE Forms. Getting started

1. Create a form template in .docxf format
2. Add form fields
3. Change form field properties
4. Preview and save it as oform
5. Share it with users
ONLYOFFICE Forms. Getting started

1. Create a form template in .docxf format
2. Add form fields
3. Change form field properties
4. Preview and save it as oform
5. Share it with users
6. Users fill in the form and save the result as pdf or docx file
ONLYOFFICE Forms. Form library

- Ready-to-fill-out online document forms
- Free to use
- No registration required
- No additional software to install
- Filling out forms online
- Download as OFORM, DOCXF, PDF
Submit your form to marketing@onlyoffice.com and get paid
ONLYOFFICE Forms. What’s next

- Ready-to-fill out form library
- Field presets
- Encryption, including encrypted parts of a document (basically, for field data)
- ESignature (signing both the entire document with all fields as well as only the certain field group)
- PDF filler and editor
- Virtual channels
- AI, Blockchain technology implementation
### SECTION A: A(1) Personal details

<table>
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</tr>
</thead>
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<tr>
<td>Name (this should be your legal name)</td>
<td>Please enter a last name</td>
</tr>
<tr>
<td>Last (family)</td>
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